



Updating the Global Phone Directory

When User Accounts are changed or removed, those changes are automatically reflected in the System Dial-By-Name Directory on the NetVanta 7000 Series products. However, the Global Phone Directory is not automatically updated to reflect these changes. The procedure below outlines how to update the Global Phone Directories for the ADTRAN Branded Polycom Phones.

1. In the web interface of the NetVanta 7000 Series product, go to the IP Phone Globals page.
2. Click on the Global Directory tab
3. If the Save Directory button is available, then updates have been made to the system but not saved to the Global Phone Directory. Click Save Directory to update it.

Voice

- Stations
 - User Accounts
 - IP Phone Configs
 - IP Phone Globals
 - Ring Groups
 - Operator Group
 - Paging Groups
 - Pickup Groups
- Trunks
 - Trunk Accounts
 - Trunk Groups
 - Shared Line Accounts
- Applications
 - Voice Mail Settings
 - Auto Attendants
 - Audio Prompts
 - Dial-By-Name Dirs
 - Status Groups
 - Music On Hold
 - Call Queuing
- System Setup
 - Classes of Service
 - System Modes
 - Dial Plan
 - ISDN Num Templates
 - Codec Lists
 - System Speed Dial
 - Call Coverage Lists

IP Phone Globals

From this page you can create and manage configuration files and settings for your IP phones.

Global Directory | Boot Settings | Default Settings | Global Files

These directory entries will be automatically populated for new phone configurations and can be updated for existing configurations by clicking the **Update Global Directory** button on the Phone Configurations tab.

Global Directory Settings

Include System Phone Directory: Include ?

Include [System Speed Dials](#): Include ?

Global Directory Entries ?

<input type="checkbox"/>	Source	In File	First Name	Last Name	Contact
<input type="checkbox"/>	Sys Directory	✓	Default		2000
<input type="checkbox"/>	Sys Directory	✓	Charles	Smith	2003
<input type="checkbox"/>	Sys Directory	✓	Charlie	Smith	2004
<input type="checkbox"/>	Sys Directory	✓	C	Smith	2005
<input type="checkbox"/>	Sys Directory	✓	Phone	2	2006
<input type="checkbox"/>	Sys Directory	✓	SLA		4001

[Add custom directory entry](#)

Save Global Directory | Delete Selected Entries

3. If the Save Directory button is available, then updates have been made to the system but not saved to the Global Phone Directory. Click Save Directory to update it.
4. Click on the Phone Configs tab and check the box beside of the MAC of the phone directories you wish to update.

5. Click the Update Directories action and wait for all directories to be updated.

New	Edit	Delete	Refresh	Other Actions
<input checked="" type="checkbox"/>	MAC Address	Associated Accounts	Registered IP	Phone
<input checked="" type="checkbox"/>	00:04:F2:10:06:5A	2004 SLA	<Not Registered>	Polyc...
<input checked="" type="checkbox"/>	00:04:F2:10:DE:71	2005 4000	<Not Registered>	Polycom SoundPoint IP 601/650/670
<input checked="" type="checkbox"/>	00:A0:C8:38:DE:1A	2003	<Not Registered>	ADTRAN IP 706
<input checked="" type="checkbox"/>	00:A0:C8:38:E0:FA	2006 4000	<Not Registered>	ADTRAN IP 706

4 phone configs Manage Columns

6. Make sure the same phone MAC addresses are selected and click the Rebuild All action.

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 - Classes of Service
 - System Modes
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 - Call Coverage Lists
 - System Parameters
 - SIP Server Settings
 - SIP Proxy Settings

IP Phone Configs

New Edit Delete Refresh **Other Actions**

<input checked="" type="checkbox"/>	MAC Address	Associated Accounts	Registered IP	Phone	Sync Phones Update Directories Rebuild All
<input checked="" type="checkbox"/>	00:04:F2:10:06:5A	2004 SLA	<Not Registered>	Polyc	
<input checked="" type="checkbox"/>	00:04:F2:10:DE:71	2005 4000	<Not Registered>	Polycom SoundPoint IP 601/650/670	
<input checked="" type="checkbox"/>	00:A0:C8:38:DE:1A	2003	<Not Registered>	ADTRAN IP 706	
<input checked="" type="checkbox"/>	00:A0:C8:38:E0:FA	2006 4000	<Not Registered>	ADTRAN IP 706	

4 phone configs Manage Columns

The phone directories are now updated. The phones can be rebooted individually and should receive the update. To reboot a group of phones, check the box beside the MAC addresses of those phones and click the Sync Phones action. The phones will download their config files, check them for updates and reboot as necessary.

Note that the Rebuild Config Files and Sync Phones steps only apply to the ADTRAN Branded Polycom phones at this time. IP 700 Series phones will need to be manually rebooted.